

# AEM

**Sutherland House School**

Home/School agreement and  
consent booklet

We will:

- Support your child's wellbeing and safety by providing a safe, supportive and caring learning environment
- Help and encourage your child to reach their full potential
- Monitor and communicate with parents and carers regularly on your child's progress
- Provide a broad and balanced curriculum that caters for all children, including when delivered remotely
- Promote high standards of behaviour so we can maintain a safe environment for all children
- Offer your child opportunities to develop a sense of responsibility, form healthy social relationships and build their self-esteem
- Set homework that supports the delivery of the curriculum and mark it where appropriate
- Offer opportunities for parents and carers to get involved in school life
- Communicate between home and school through preferred method as identified by parent's/carers, such as: home-school diaries, email, phone calls.
- Respond to communications from parents in a timely manner, following school policies
- Encourage good attendance and address any concerns with parents or carers where necessary
- A meaningful learning environment, including equipment, resources and facilities to promote confidence, wellbeing and independence.
- Create links with outside agencies when necessary.

### Parents/Carers

I will:

- Support the school and its ethos
- Work in partnership with staff
- Make sure my child attends school regularly and on time. I will notify the school if my child will be absent
- Encourage my child to try their best so they can reach their full potential
- Communicate to the school any concerns that I have about my child that may affect their behaviour in school or ability to learn
- Make sure my communication with the school is polite and respectful, and that I make every reasonable effort to address my communications to the appropriate member of staff
- Understand that I should communicate with staff during core school hours, and although they may at times respond outside of those hours, I can't always expect that

- Read and follow the school's policies
- Treat all members of the school community with care and respect
- Engage in parent meetings and work together with the school in order to achieve the best outcomes for my child
- Read all communications sent home by the school and respond where necessary
- Notify the school of any changes to personal details
- Respond to any concerns raised by staff
- Attend relevant meetings when requested to
- Support and encourage adherence to schools mobile phone policy

### Pupils

I will do my best to:

- Arrive at school on time and ready to learn
- Try my best to do my work and ask for help if I need it
- Respect all members of the school community
- Be friendly and caring towards other children and adults
- Listen to instructions from the adults at school and follow the school rules
- Look after the school equipment and be respectful of the school environment

Pupils Name: \_\_\_\_\_

Pupils signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parents Name: \_\_\_\_\_

Parents Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SLT Name: \_\_\_\_\_ Positon: \_\_\_\_\_

SLT Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Consent Forms

Please tick all appropriate boxes, to give your consent.  
All consents will be reviewed annually.

Pupil	
Name	
Year	
Class	

Parent/Carer	
Name	
Relationship to Pupil	
Address	
Phone	
Mobile	
Email	

Parent/Carer	
Name	
Relationship to Pupil	
Address	
Phone	
Mobile	
Email	

**Emergency release**

**I give my consent for my child to be released to the following person(s) in the event of emergency or illness, if I cannot be contacted:**

(Please be aware the people picking up will be asked for identification and a password)

Pick up password	

Person 1	
Name	
Address	
Relationship to pupil	
Contact Number	

Person 2	
Name	
Address	
Relationship to pupil	
Contact Number	

- Please make sure that any individuals whose details you put down here are aware you have done so. Additionally, make them aware of our privacy notice for personal data (contact the school office if you cannot find a copy).

**Communication**

**I give my permission for the school to contact me via:**

Phone	
Email	
Text message	

**On-site Activities**

**I give my permission for my child to:**

Use the internet in line with the school's acceptable usage policy	
View films and video clips rated PG	
Take part in food preparation/cooking and tasting activities (in accordance with dietary requirements)	

**Medical consent**

**I give my permission for:**

My child to be given first aid by a trained member of staff during any on-site or off-site activity	
<p>My child to receive urgent dental, medical or surgical treatment, including anaesthetics, as may be considered necessary by the medical authorities present, during any on-site or off-site activity.</p> <p><b>Please note:</b> it's good practice to seek consent here, but in a medical emergency your child may undergo treatment regardless of whether you have ticked this box.</p> <p>In an emergency:</p> <ul style="list-style-type: none"> <li>• The school can consent on behalf of your child (on the basis of 'loco parentis')</li> <li>• Medical professionals can consent on behalf of your child</li> </ul>	
A member of school staff to sign on my behalf any medical consent forms, if my child should require emergency treatment and I cannot be contacted.	
Plasters to be applied to my child	
My child to use anti-bacterial hand gel	

**Publicity**

I give permission for my child to be included in a public photograph.	
I do not give permission for my child to be included in a public photograph.	
I am happy for my child's name to be included in the article.	
I am not happy for my child's name to be included in the article.	

**Use of Film**

I give permission for filming of my child to be taken in school and shown to groups of interested professionals. (e.g. at Annual Reviews)	
I do not give permission for filming of my child to be taken in school and shown to groups of interested professionals. (e.g. at Annual Reviews)	

**Swimming**

I give permission for my child to be taken swimming.	
I do not give permission for my child to be taken swimming.	

**Educational Visits**

I give permission for my child to be taken out on school trips.	
I do not give permission for my child to be taken out on school trips.	

**Protection from sunburn**

Parents/Carers wishing to supply their own sunscreen for their son / daughter for use whilst accessing Autism East Midlands (AEM) services, must ensure that it is clearly labelled with your son / daughter's name. There will be no sharing of sunscreen that parents/carers have provided for their son / daughter.

In the instance where no sunscreen has been provided; AEM will if necessary provide a sunscreen that will be shared by those service users who do not have their own. This will be a lotion of SPF 30 or higher.

I give permission to staff at AEM to apply a sunscreen product of SPF 30 or higher to my son / daughter.	
I understand that sunscreen, which I will provide, may	

be applied to exposed skin, including but not limited to the face, top of the ears, nose and bare shoulders, arms and legs.	
Do not apply sunscreen to my child	

**Outdoor Pursuits**

I give permission for my child to participate in outdoor pursuit activities.  e.g. wall climbing, cycling, orienteering, Duke of Edinburgh, walking.	
I do not give permission for my child to participate in outdoor activities.	

**Face Painting**

I give permission for my child to participate in face painting activities.	
I do not give permission for my child to participate in face painting activities.	

**Aromatherapy**

I give permission for aromatherapy oils to be used in school on my child.	
I do not I give permission for aromatherapy oils to be used in school on my child.	

**At Sutherland House School we have a variety of professionals, including our integrated on-site Therapy Team (Occupational Therapists and Speech and Language Therapists). The therapy team, work with our students, and the wider staff team supporting them.**

**I give permission for Sutherland House School to contact external professionals regarding my child, should the school deem necessary.**

Signed: \_\_\_\_\_

*The information in this form will be used throughout your child's time at school. You may withdraw your consent at any time by contacting the school.*

**If your child's circumstances change (e.g. relating to medical conditions/allergies), you must inform the school.**

Parents Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_